**APPLICATION TO SERVE AS A**

**WORCESTER DIOCESAN ACADEMIES TRUST (WDAT) MEMBER**

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| Thank you for your interest in serving as a WDAT-appointed Foundation Member.  Please complete and return your application form, with the requested copy of I.D. evidence, Nadia Underwood (Executive Officer) on [nunderwood@cofe-worcester.org.uk](mailto:nunderwood@cofe-worcester.org.uk).  You will be notified of the outcome by letter after the next scheduled WDAT meeting. If you have any queries in the meantime, please telephone either 01905 730 733. |

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| Eligibility to serve as an academy Member  The Government stipulates that appropriate checks are made on anybody who will be working in a school, academy or further education institution. This includes Members. The application form lists disqualification criteria and you are asked to confirm that none apply to you.  New Foundation Members are appointed subject to a satisfactory application being made to the Disclosure and Barring Service for a criminal records certificate. This is undertaken by the academy. It is also assumed that you have read and will adhere to the [Diocese of Worcester Governance guide](https://cofeworcester.sharepoint.com/sites/Data/Shared%20Documents/DBF/DBE/Admin/Website%20Documents/Website%20Documents-%20School%20Governance/Updated%20Governance%20Agreement%202024.pdf) upon application. It is expected that you will complete an annual return following a trust AGM and report to the diocese any cause for concern at the earliest opportunity, using the [form supplied](https://cofeworcester.sharepoint.com/sites/Data/Shared%20Documents/DBF/DBE/Admin/Website%20Documents/Website%20Documents-%20School%20Governance/WDAT%20member_trustee%20incident%20or%20concern%20form%202024.docx). |

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| The meaning of ‘Member’  [*Definitions are taken from the DfE’s ‘Academy Handbook 2023*](https://assets.publishing.service.gov.uk/media/64a52424c531eb000c64fe78/ATH_2023_FINAL_040723__digital__tracking_off.pdf)*’*  Every trust has members who have a similar role to shareholders of a company limited by shares. Member powers are set out in the trust’s articles of association. Members have an overview of the governance arrangements of the trust and have the power to appoint some other Members and Trustees. Please see the [role descriptors](https://www.cofe-worcester.org.uk/content/pages/documents/role-descriptor-of-an-academy-foundation-member.pdf) on the Diocese of Worcester Website, and refer to the trust’s articles of association and scheme of delegation. |

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| Proof of identity  Even if you are known to the academy, you are also asked to present proof of identity to the Clerk to the Trust, or, Administrative Officer of the academy as part of the application process. This proof of identity will be a birth certificate, driving licence, or passport. |

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| **Name of academy** |  |

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| **Name with Title (Mr / Mrs / Miss / Ms / Rev’d)** |  |
| **Address** |  |
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| **Post-code** |  |
| **Telephone No.** |  |
| **Email address** |  |

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| **Please describe your Christian commitment and involvement** |
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| **Please identify any experience / expertise you can bring to the Members Board of the academy (e.g. as a former governor / Member, teacher, administrator, in business, finance, human resources, etc.)**  **Please also complete the Skills Audit questionnaire and return with your completed application.** |
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| **Other relevant information** |
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