**Training Incumbent’s Report**

|  |  |
| --- | --- |
| Name of Curate |  |
| Parish / Context |  |
| Training Incumbent |  |

Dear Training Incumbents,

Thank you for the work you do as a TI. Inevitably part of the work involves form filling, hence this form. Please don’t be put off by the number of pages. It really shouldn’t make excessive demands on your time.

This report has two purposes. Firstly, it provides the recommendation to the Sponsoring Bishop about whether the curate is ready and called to move on to priesthood. Secondly, it is a vital part of the curate’s portfolio and will be read as part of the end of curacy assessment.

This form is based on the national Qualities Formation Framework which all curates must show that they inhabit. The proforma provides a structure for all the required evidence required from you as a TI. It provides the pre-priesting report. Please revisit this report periodically as part of your supervision of your curate. It will also provide the end of curacy report so that your curate can be signed off.

Please write only a couple / a few sentences for each quality subsection. Also, please remember that it’s the text in “**bold”** that needs to be evidenced. The “ordinary” text gives examples of how the quality may be met. They are there to help, not to be a “tick list.” If other examples work for you/your curate then please use them.

The qualities are each on separate pages. This is to enable the curate to put them alongside their reflections in each of the qualities and domains in their portfolio.

A close-up of a plus and s

Description automatically generated

Robert Barlow IME2 Officer

**A. LOVE FOR GOD**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **A1. Christ** | **The curate is reliant on God - Father, Son and Holy Spirit - and lives out an infectious, life- transforming faith** |
| For example, the curate:  1. Shows a vibrant faith that can speak about their own joys and disappointments, experience of change or failure and is able to interpret how grace is at work in their life  2. Is growing in Christlike character in daily living for example in love, humility, patience, prayerfulness, and obedience  3. Has a well-developed pattern of life based on four foundational texts (Jesus’ summary of the law; the Lord’s Prayer; the Apostles’ creed; the Beatitudes)  4. Can describe how their faith is maturing through their curacy and how they see God at work. |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**A. LOVE FOR GOD**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **A2. Church** | **The curate is rooted in scripture, the worship of the Church and the living traditions of faith** |
| For example, the curate:  1. Shows a love for scripture and makes responsible use of it to explore issues of faith, for example in preaching and pastoral care  2. Has led a variety of services of worship with authority, confidence and imagination  3. Can apply the Bible and tradition of faith to specific issues in the contemporary church and society critically and reflectively |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**A. LOVE FOR GOD**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **A3. World** | **The curate whole-heartedly, generously and attractively engages with God’s world** |
| For example, the curate:  1. Can articulate God’s saving purpose for creation and humanity in the context of major issues facing the world and local community and see God at work in the world.  2. Can draw on the resources of scripture and theology to explore ethical issues, in their own lives, in the local community, and in the wider world  3. Can draw on the resources of disciplines other than theology and of reflection upon their own experience and that of others, and integrate these with the insights of theology  4. Can share the good news of Jesus Christ, and has experience of mission and evangelism and of watching for the signs of God’s kingdom  5. Has inspired and led others to be actively engaged with issues of justice, peace and the integrity of creation |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**A. LOVE FOR GOD**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **A4. Self** | **The curate is prayerful and studies the Bible** |
| For example, the curate:  1. Nurtures their private prayer life with regular spiritual practice with others (e.g.: spiritual accompaniment, quiet days, retreats, cell groups, prayer triplets) and can speak about the accountability and challenge experienced in such relationships  2. Engages with different approaches to prayer and spirituality as they are found across the Anglican tradition and the wider church in a range of cultural contexts.  3. Is committed to the Daily Office or other forms of public daily prayer  4. Is committed to independent study of scripture and theology as a resource for their ministry and personal growth  5. Has taught others how to pray, or to deepen their prayer lives using an approach which draws from outside their own tradition |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**B. CALL TO MINISTRY**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **B1. Christ** | **The curate responds to the call of Christ to be a disciple** |
| For example, the curate:  1. Is committed to their own growth as a disciple and to forming new disciples  2. Can speak about the call of Christ on their life (and that of their household) as it is emerging in their curacy and describe its impact in daily decision-making |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**B. CALL TO MINISTRY**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **B2. Church** | **The curate understands the distinctive nature of ordained priestly ministry** |
| For example, the curate:  1. Can articulate the shape of their ministry and the way they are being formed as a deacon/priest during their curacy  2.Deeply inhabits the practices of their own tradition within the Church of England, and shows evidence of being able to engage generously and humbly with those whose tradition and practice are different  3. Evidences that they have discerned and fostered the gifts of God’s people as part of a commitment to the whole people of God |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**B. CALL TO MINISTRY**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **B3. World** | **The curate is committed to being a public and representative person** |
| For example, the curate:  1. Has developed an informed appreciation of the representative role of a minister in the Church of England and has had experience of practising this across a wide range of public settings  2. Shows skills to communicate the hope of the gospel afresh to a wide audience  3. Can manage themselves and their family relationships in the context of the gifts and pressures of public ministry, including setting appropriate boundaries |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**B. CALL TO MINISTRY**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **B4. Self** | **The curate articulates an inner sense of call grounded in priestly service** |
| For example, the curate:  1. Continues to discern the call on their life and on what being open to God will entail in the future  2. Can speak of the joys and challenges of ministry, and the way in which ministry has promoted their flourishing and their developing relationship with Christ, whilst being able to speak honestly when this has been hard  3. Has explored different forms and contexts of ministry and is open to discerning their future in the light of the needs of the church |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**C. LOVE FOR PEOPLE**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **C1. Christ** | **The curate welcomes Christ in others, listens, values and respects; cares for those in poverty and the marginalised** |
| For example, the curate:  1.Demonstrates empathy and wisdom in pastoral relationships with a wide range of people so that they may learn from the diversity of God’s people  2. Builds healthy pastoral relationships in their curacy context which respect boundaries and go beyond the superficial  3. Can articulate the importance of Safeguarding and demonstrate good practice in managing the care of children and vulnerable adults in their curacy context  4. Demonstrates the disposition to resist evil, support the weak, defend the poor and intercede for the world |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**C. LOVE FOR PEOPLE**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **C2. Church** | **The curate builds relationships which are collaborative and enabling** |
| For example, the curate:  1.Demonstrates good listening skills in relationships with those inside and outside the church, including their own peers  2. Builds professional and trusting relationships with new colleagues that enable mutual respect, flourishing and learning  3. Shows good reflective practice and learning from a wide range of pastoral and professional relationships from their IME 2 contexts  4. Has enabled others to assume roles of responsibility, drawing teams of volunteers together, mentoring and supervising others  5. Is alert to the existence of various forms of prejudice, including racism, in the church, and is learning how to challenge them, to support those who suffer from them and to create welcoming environments for all |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**C. LOVE FOR PEOPLE**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **C3. World** | **The curate shows God’s compassion for the world** |
| For example, the curate:  1. Shows an ability to put others at their ease in a range of settings demonstrating compassion and curiosity about the life experiences of others  2. Can demonstrate how their faith is shared in specific acts of missional engagement, and how they have led others to engage in thought, prayer and action  3. Is committed to and inspires others to work for peace and reconciliation in the world |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**C. LOVE FOR PEOPLE**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **C4. Self** | **The curate has empathy and is aware of how others receive them** |
| For example, the curate:  1. Is self-aware and able to reflect on their strengths and vulnerabilities with honesty and openness  2. Shows maturity and resilience in balancing the demands of ministry, family and friends, drawing on supportive and healthy relationships to support them in the joys and challenges of life  3. Is aware of how others see them and has been able to manage expectations appropriately  4. Shows work with others in voluntary and professional settings, showing that they understand their own working style and can engage with others who work differently |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**D. WISDOM**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **D1. Christ** | **The curate is inquisitive, curious and open to new and lifelong learning** |
| For example, the curate:  1. Is able to reflect alone, and with others, on their experiences in ministry, to articulate their learning and demonstrate its impact in changed behaviours  2. Demonstrates a commitment to life-long learning, whether through academic study, reflective practice, or engagement with their personal development, and including engagement with the insights of others who are different from them and marginalised voices  3. Demonstrates a capacity to live with unanswered questions and open-ended situations  4. Has demonstrated learning in a new and different context which has been outside their comfort zone  5. Demonstrates skills in enabling both children and adults to learn, in both informal and formal settings |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**D. WISDOM**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **D2. Church** | **The curate shows Leadership that enables thriving and healthy churches, handles conflict, and can lead in mission** |
| For example, the curate:  1. Demonstrates appropriate and authentic leadership within the church setting with integrity and are able to reflect on their own leadership preferences and demonstrate flexibility in adapting their leadership style to the context  2.Can make creative and critical use of the resources of scripture and theology and contemporary perspectives on leadership and organisations to inform discipleship, leadership and community formation in the changing contexts of the Church of England  3. Demonstrates how they have enabled and developed the leadership of others within a Christian community  4. Has demonstrated ability to see the bigger picture and develop a strategy for growth which takes people with them  5. Can demonstrate the part they have played in collaborative leadership, showing awareness of the challenges and tensions of working in teams  6. Can describe situations in which they have been involved in transforming conflict and can reflect on their learning  7. Can demonstrate an area where they have led the church or part of the church community through change, articulate vision, ensuring execution and taking people with them  8. Can reflect critically on their own and others use of authority and power, understanding the dynamics operating within the local church and responding with wisdom and humility |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**D. WISDOM**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **D3. World** | **The curate is robust and courageous and prepared to take risks** |
| For example, the curate:  1. Can discern God’s mission in the setting in which they serve by reflective discernment through God’s Spirit and by responding in ways reflecting the 5 marks of mission  2.Demonstrates the capacity to reflect for themselves and to act in accordance with their convictions  3.Demonstrates qualities of leadership such that they can defend unpopular decisions if needed to  4. Can show where they have taken well-judged initiatives in their leadership |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**D. WISDOM**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **D4. Self** | **The curate is a mature and integrated person of stability and integrity** |
| For example, the curate:  1.Demonstrates good listening skills in relationships with those inside and outside the church, including their own peers  2. Builds professional and trusting relationships with new colleagues that enable mutual respect, flourishing and learning  3. Shows good reflective practice and learning from a wide range of pastoral and professional relationships from their IME 2 contexts  4. Has enabled others to assume roles of responsibility, drawing teams of volunteers together, mentoring and supervising others  5. Is alert to the existence of various forms of prejudice, including racism, in the church, and is learning how to challenge them, to support those who suffer from them and to create welcoming environments for all |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**E. FRUITFULNESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **E1. Christ** | **The curate embraces the different and enables others to be witnesses and servants** |
| For example, the curate:  1.Demonstrates humility and openness to the views of others (both within the Church of England and ecumenically) who differ in theological position  2.Gives evidence of practical engagement with those of a world faith community other than Christianity  3. Has enabled growth in faith in individuals from whom they differ for example, in age, gender, class, and culture |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**E. FRUITFULNESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **E2. Church** | **The curate shows the capacity to exercise sacramental, liturgical and effective and enabling teaching ministry** |
| For example, the curate:  1.Regularly plans and presides over liturgies which are inspiring, ordered and which lead others into worship  2.Preaches in ways which are effective in teaching the faith and encouraging growth in discipleship  3. Communicates faith and practice in a variety of ways, with sensitivity to their audience  4. Can evidence an engagement with both traditional and new Christian communities showing an appreciation of how both can play a role in the mission of God |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**E. FRUITFULNESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **E3. World** | **The curate shares faith in Christ and can accompany others in their faith** |
| For example, the curate:  1.Can speak with confidence and infectious enthusiasm about their own journey of faith and discipleship.  2.Shows how they have nurtured others in their everyday faith, in the school, workplace or family  3. Is able to listen attentively to individuals and the community so that they can help others discern the presence and activity of the Holy Spirit  4. Has led others in evangelism and mission and can reflect on lessons learned, from those that were fruitful, and those that were not and how all of this connects to the mission of God  5. is an articulate apologist and interpreter of the faith in the public arena (for example in preaching at civic events, blogging, or speaking at enquirers or other open events such as pub theology)  6. Has prepared children and adults for rites of initiation |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**E. FRUITFULNESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **E4. Self** | **The curate has resilience and stamina** |
| For example, the curate:  1.Has achieved a rhythm of life that balances ministry, family, friends and rest in a sustainable way within their curacy context  2. Understands their own conscious and unconscious bias and has strategies to mitigate them  3. Has shown a capacity to handle disappointment  4. Evidences the ability to prioritise under pressure and, where appropriate, to delegate tasks to others |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**F. POTENTIAL**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **F1. Christ** | **The curate has potential to grow in faith and be open to navigating the future in the company of Christ** |
| For example, the curate has potential to:  1.Serve the church in an uncertain and unknown future  2. Inspire others to grow in faith and discipleship |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**F. POTENTIAL**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **F2. Church** | **The curate has potential to manage change and see the big picture** |
| For example, the curate has potential to:  1. Live with contingency, adapting to change in the church and leading others as a non-anxious presence  2. Lead a church in growth with a capacity to evaluate risk and to act with courage  3. Chair a PCC meeting |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**F. POTENTIAL**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **F3. World** | **The curate has potential to see where God is working in the world and respond with missionary imagination** |
| For example, the curate has potential to:  1. Lead a church in mission  2. Plant a church or Fresh Expression, enabling others to lead and sustain its ministry |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**F. POTENTIAL**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **F4. Self** | **The curate has potential to be adaptable and agile** |
| For example, the curate has potential to:  1. Grow in self-awareness as a reflective practitioner with a capacity to change their mind in the light of experience and practice  2. Face the challenges of ministry including its disappointments, with equanimity |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**G. TRUSTWORTHINESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **G1. Christ** | **The curate follows Christ in every part of their life** |
| For example, the curate:  1.Has knowledge of the four texts (Jesus’ summary of the Law; Lord’s Preyer; Apostles’ Creed; Beatitudes) and well-developed pattern of life based on these,  2.Is able to accept the holy scriptures as revealing all things necessary for eternal salvation through faith in Jesus Christ  3. Has demonstrated personal and scholarly integrity in fulfilling the requirements of their training. |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**G. TRUSTWORTHINESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **G2. Church** | **The curate leads maturely which promotes safe and harmonious Christian communities** |
| For example, the curate:  1.Can show that they are ready to accept and ministers the discipline of the Church and respect authority duly exercised within it  2.Can show capacity to manage relationships  3.Demonstrates a concern and the ability to create safe environments in which sensitive issues and concerns can be raised honestly and openly  4.Demonstrates understanding of the Guidelines for the Professional Conduct of the Clergy  5.Can understand and articulate the importance of Safeguarding and knows what good practice in managing the care of children and vulnerable adults looks like  6.Can demonstrate the knowledge and skills required to fulfil the legal and administrative responsibilities that required by incumbent level responsibility  7.Engages with the vision and values of the Diocese |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**G. TRUSTWORTHINESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **G3. World** | **The curate lives out their life as a representative of God’s people** |
| For example, the curate:  1.Demonstrates the ability to communicate Christian faith in a credible way that respects the context in which that witness takes place  2.Has ability to evaluate risk and know when a risky venture is justified and appropriate  3.Has sufficient knowledge of taking care when using social media  4. Has skills to chair a charity |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

**G. TRUSTWORTHINESS**

|  |  |
| --- | --- |
|  | AT THE END OF IME PHASE 2 |
| **G4. Self** | **The curate has a high degree of self-awareness.** |
| For example, the curate:  1.Can speak of the joys and challenges off ministry and the way in which ministerial formation promotes flourishing and their developing relationship with Christ  2.Has accountability mechanisms in place  3.Demonstrates the ability to manage confidentiality  4. Able to live within the House of Bishops guidelines on Human sexuality  5.Able to live within the 5 Guiding Principles  6.Demonstrates understanding of the Church’s Fitness to Practice Framework and how this affects ongoing ministry |
| **Year 1 Training Incumbent**  **Comments** |  |
| **End of Curacy Training Incumbent Comments** |  |

|  |  |  |
| --- | --- | --- |
|  | **Year 1** | **End of curacy** |
| Are there additional matters not covered above that you want to say? |  |  |
| Is it your view that the curate should be priested/signed off? |  |  |
| Has the curate seen the report? |  |  | |
| Is there anything the curate wishes to add in response? |  |  | |
| Signed and Dated by Training Incumbent |  |  | |

|  |  |
| --- | --- |
| IME2 Officer Comments | |
| **Year 1** |  |
| **End of curacy** |  |