

Church of England Diocese of Worcester
Declaration Form for those volunteering for work
with children and young people in the Parish
of

This section to be completed by the Incumbent/Churchwarden

Name of the group:

Where/when they meet:

How often:

Age range:

Responsibilities of worker

Suitability of workers

Please give details of previous experience of looking after or working with children or young people.

Please give details of any relevant qualification or appropriate training undertaken.

References

Please provide the names and addresses of two people who have known you for at least two years and who would be able to provide a personal reference

A)
Name

B)
Name

Address

Address

Telephone No.

Telephone No.

Protection of children and young people Confidential Declaration

Dear

The House of Bishops' Policy on Child Protection sets out the steps Parochial Church Councils must take to safeguard the children entrusted to their care.

One of the requirements is that everyone working or seeking to work in a capacity which involves work with children or which is likely to involve opportunities for unsupervised contact with them must complete and submit a confidential declaration in a particular form.

You are therefore asked to complete the enclosed declaration and return it with your birth certificate (which will be sent back to you in due course).

Yours sincerely

The following notes supplement those on the form

A copy of the House of Bishop's Policy Document will be made available for inspection on request. Copies are held by every Incumbent and also in the Diocesan Office .

Confidentiality

The declaration form is strictly confidential and will be seen only by the Incumbent or Priest in Charge or Churchwarden and those acting on the Bishop's behalf. No information in it will be disclosed except where there is a legal duty to do so or where the Bishop's Representative for Child Protection advises that disclosure ought to take place in order to ensure the protection of children.

Suitability of Workers

Official guidance issued following the Children Act 1989 indicates that local authorities would take the following factors into consideration when deciding whether a person is fit to work with children and young people:

- Previous experience of looking after or working with young children or young people
- If there is no previous experience or qualification in a relevant field, the worker should be willing to undertake training within the first 12 months.
- Ability to provide warm and consistent care.
- A willingness to respect the background and culture of children in their care.
- Commitment to treat all children and young people as individuals and with equal concern.
- Physical health, mental stability, integrity and flexibility.

The diocese requires that the same criteria are applied